

## MEMORANDUM

Agenda Item No. 11(A) (18)

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**TO:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

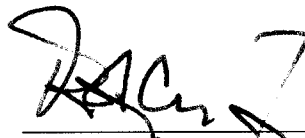
**DATE:** December 4, 2007

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Resolution retroactively  
authorizing in-kind services  
for the April 15, 2007  
National Volunteer Week  
Family Picnic

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The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Dennis C. Moss.



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R. A. Cuevas, Jr.  
County Attorney

RAC/dcp

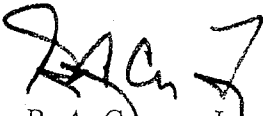


# MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

DATE: December 4, 2007

FROM:   
R. A. Cuevas, Jr.  
County Attorney

SUBJECT: Agenda Item No. 11(A)(18)

Please note any items checked.

☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised

☐ 6 weeks required between first reading and public hearing

☐ 4 weeks notification to municipal officials required prior to public hearing

☐ Decreases revenues or increases expenditures without balancing budget

☐ Budget required

☐ Statement of fiscal impact required

☐ Bid waiver requiring County Manager's written recommendation

☐ Ordinance creating a new board requires detailed County Manager's report for public hearing

☐ Housekeeping item (no policy decision required)

☒ No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(18)

12-04-07

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE APRIL 15, 2007 NATIONAL VOLUNTEER WEEK FAMILY PICNIC SPONSORED BY NATIONAL VOLUNTEER WEEK COMMITTEE OF DADE COUNTY, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$300.00 TO BE FUNDED FROM THE DISTRICT 9 IN-KIND RESERVE FUND

**WHEREAS**, the National Volunteer Week Committee of Dade County Inc., has requested in-kind services from the Miami-Dade Park and Recreation Department for the April 15, 2007 National Volunteer Week Family Picnic in an amount not to exceed \$300.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the purpose of the National Volunteer Week Family Picnic is to recognize all volunteers and present awards for outstanding service; and

**WHEREAS**, the National Volunteer Week Committee of Dade County Inc., is a not-for-profit organization; and

**WHEREAS**, the National Volunteer Week Family Picnic is a district event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and the in-kind services shall be funded from the District 9 In-kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for the April

15, 2007 National Volunteer Week Family Picnic in an amount not to exceed \$300.00 to be funded from the District 9 In-kind Reserve Fund.

The foregoing resolution was sponsored by Commissioner Dennis C. Moss and offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman	
Barbara J. Jordan, Vice-Chairwoman	
Jose "Pepe" Diaz	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Dennis C. Moss
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 4th day of December, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

MR

Monica Rizo

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APR. 10. 2007 12:10PM

VO. 329 P. 1

**MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Dolores Green  
Office of Strategic Business Management  
111 N.W. 14<sup>th</sup> Street, Suite 2200  
Miami, FL 33128

Phone: (305) 375-5143  
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☒ **District Event** - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ **Small Event** - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ **Special Event** - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ **Major Event** - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)
- Note: Event budget must be included for "Special" and "Major" event types.

1. Full legal name of the requesting organization: National Volunteer Week Committee of Dade County, Inc.

2. Applicant Status: (Select one of the choices below)

- ☒ Not-For-Profit or Tax Exempt
- ☐ For-Profit
- ☐ Local Government or Public Entity
- ☐ Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.):  
Sharon Krutulis 11347 SW 160 St Miami FL 33157  
305-253-4841 x 244 girlscautrainag@hotmail.com

4. Specify fee waiver or in-kind service requested (quantify, if applicable): \$300.00 fee for use of picnic field at Metro Zoo

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):  
National Volunteer Week Committee of Dade County  
Annual Family Picnic & Outstanding Volunteer Award Presentation  
15 April 2007  
To provide recognition events to publicity honor all volunteers in Miami-Dade County

6. Please select ALL that apply to event:

- ☒ **Economic Development:** Event supports vitality or growth of the local economy
- ☒ **Youth/Education:** Event benefits youth of any age and/or offers educational benefits
- ☒ **Health and Social Services:** Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☒ **Arts and Culture:** Event supports music, theatre, literature, art or culture
- ☒ **Environmental:** Event benefits environmental concerns or promotes conservation
- ☒ **Sports and Athletics:** Event supports/promotes organized sports or recreational participation

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MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

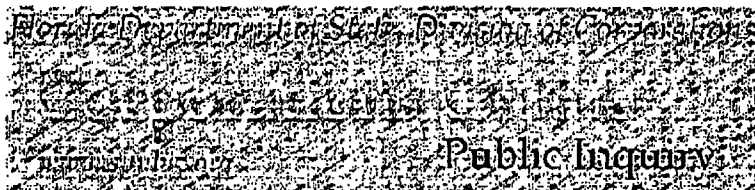
7. Physical address of event venues (please specify Commission District(s)): Miami Metro Zoo 12400 SW 152 St, Miami, FL
8. Description of regional or local impact: Volunteers are Countywide volunteers working at hospitals, Hands on Miami, United Way, Boys & Girl Scouts, Troops, etc
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): \_\_\_\_\_
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): \_\_\_\_\_
11. Expected number of participants and estimated attendance (per day, if applicable): 2000
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): \_\_\_\_\_

I hereby certify that all the statements made in this application are true and correct.

Sharon S. Kuntalis  
Signature of Authorized Representative10 Apr 07  
Date

## Division of Corporations

Page 1 of 2



## Florida Non Profit

## NATIONAL VOLUNTEER WEEK COMMITTEE OF DADE COUNTY, INC.

## PRINCIPAL ADDRESS

C/O REGIONS  
3700 W 12 AVENUE  
HIALEAH FL 33012 US  
Changed 12/22/2006

## MAILING ADDRESS

C/O REGIONS  
3700 W 12 AVENUE  
HIALEAH FL 33012 US  
Changed 12/22/2006

Document Number  
N95000005804

FEI Number  
311500791

Date Filed  
12/08/1995

State  
FL

Status  
ACTIVE

Effective Date  
NONE

Last Event  
CANCEL ADM DISS/REV

Event Date Filed  
12/22/2006

Event Effective Date  
NONE

## Registered Agent

Name & Address
PALM, JULIE 1220 N.E. 153 STREET MIAMI FL 33162
Name Changed: 10/29/2001
Address Changed: 10/29/2001

## Officer/Director Detail

Name & Address	Title
KRUTULIS, SHARON 11347 SW 160 STREET MIAMI FL 33157	DP

## Division of Corporations

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PALM, JULIE 1220 NE 153 STREET MIAMI FL 33162	DVP
RODRIGUEZ, BARBARA 3663 S MIAMI AVENUE MIAMI FL 33133	DS
SALCEDO, MARIA 3700 W 12 AVENUE HIALEAH FL 33012	DT

## Annual Reports

Report Year	Filed Date
2004	01/09/2004
2005	12/22/2006
2006	12/22/2006

[Previous Filing](#)[Return to List](#)[Next Filing](#)[View Events](#)

No Name History Information

## Document Images

Listed below are the images available for this filing.

12/22/2006 -- REINSTATEMENT
01/09/2004 -- ANNUAL REPORT
11/13/2003 -- REINSTATEMENT
05/28/2002 -- ANNUAL REPORT
10/29/2001 -- ANNUAL REPORT
09/11/2000 -- ANNUAL REPORT
09/22/1999 -- ANNUAL REPORT
07/09/1998 -- ANNUAL REPORT
10/20/1997 -- ANNUAL REPORT

THIS IS NOT OFFICIAL RECORD; SEE DOCUMENTS IF QUESTION OR CONFLICT

[Corporations Inquiry](#)[Corporations Help](#)

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APR. 9. 2007 12:42PM

VO. 306

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NATIONAL VOLUNTEER WEEK COMMITTEE



OF MIAMI-DADE COUNTY, INC.

April 5, 2007

Dear Commissioner Moss:

In celebration of National Volunteer Week, April 15-22, 2007, the National Volunteer Week Committee of Miami-Dade County, Inc. is holding its 13<sup>th</sup> Annual Family Day for all volunteers in Miami-Dade County and their families on Sunday, April 15<sup>th</sup>, 2007 from 9:30 AM to 5:30 PM at Miami Metro Zoo. A picnic lunch, music, and activities will be provided, as well as time to visit the zoo.

We are excited about our 13<sup>th</sup> Annual Family Day at Metro Zoo and hope you share our enthusiasm. As part of our Miami-Dade County community, we know you appreciate the vital role that all volunteers play in our Miami-Dade family. We are hoping that you would be able to waive the fee for the Special Events field. This waiver would be very much appreciated since all our funds are utilized to recognize the volunteers in our community.

Countywide  
in kind  
/as  
4-9-07

If you require any further information, please do not hesitate to contact me at (305) 253-4841, ext. 244.

Thank you in advance for your support.

Sincerely,

Sharon Krutulis  
President

National Volunteer Week Committee of Miami-Dade County, Inc.

The mission of the National Volunteer Committee, Inc. is to provide recognition events to publicly honor all volunteers in Miami-Dade County

girlscouttrainer9@hotmail.com.

APR. 9. 2007 12:42PM

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**MIAMI-DADE  
PARK AND RECREATION DEPARTMENT**

**SPECIAL EVENT PERMIT**

Special Event Zoo Picnic for National Volunteer Week Class N/APromoter National Volunteer Week Committee of Dade CountyPark Facility Miami-Dade Metrozoo Dates: 4/15/07 TO: 4/15/07Hours of Operation: 9:30 am to 4:00 pm Estimated Attendance/Day 2,000Terms: Facility Use Fee \$300 (waiver requested) (see attached)Security/Clean-up Deposit N/AOther Charges \$4.00 per personFacility Maintenance Surcharge N/ATotal Due 

Authorized pursuant to Administrative Order 8-5 titled Special Event Permits in County Park and Recreation Department Facilities Ordered January 13, 2000.

Approved Director, Miami-Dade Park and RecreationDate

APR. 9. 2007 12:42PM

NO. 306

3.

**PARK AND RECREATION DEPARTMENT  
SPECIAL EVENT  
APPLICATION**

Date of Application

Name of Person or Organization (Permittee):

National Volunteer Week Committee of Dade County

Mailing Address:

Zip:

Phone:

Represented By: Sharon KrutulisTitle: PresidentMailing Address: 11347 SW 160 St, Miami, FL 33157Phone: 305-253-4841

Is your organization For-profit:

Non-Profit:

XLocation or Park Area requested: Picnic Field

Describe fully what your event will do and how it will contribute to the community:

A recognition event to publicly honor all volunteers in Miami-Dade County.  
The Zoo picnic is a family oriented activity and is the kick-off of  
National Volunteer Week.

What type of entertainment is planned, include performer (s) name (s) and/or group (s) name (s):

Award Celebration - Presentation of Awards to VolunteersFinger Printing by Miami Dade Corrections Face PaintingDade County Public School Chorus The DJ ConnectionDates of Event: Sunday, April 15, 2007

Period of Requested Use (including Set-up/Tear-down and Clean-up time):

From: 7:00 amTo: 4:00 pmHours of Operations: 9Estimated Size of Crowd: 2,000

Please attach a diagram of the set-up for the event. Show as much detail as possible. Show crowd flow, controls, and crowd seating. Also, show configuration and sizes of stage (s), concession booths, tent location and fire protection equipment

Who is the key person in charge of your event?

Name: Sharon KrutulisAddress: 11347 SW 160 St. Miami, FL 33157Agency: National Volunteer Week Committee of Dade CountyTelephone: 305-253-4841, ext. 244

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### SPECIAL EVENT HISTORY

List the Five last events sponsored by your organization and where they were held, and please include the event name, date, total attendance, problems (if any); location of event, phone number of event location, contact name for reference:

1. National Volunteer Week Awards Luncheon - April 2006, 2005, 2004  
Renaissance at the Gables, 2340 SW 32 Avenue  
200 to 300 attendance  
Beautiful venue, no problems

2. National Volunteer Week Family Picnic at Metrozoo - April 2005 back to  
April 1991  
Kick-off of National Volunteer Week  
Miami-Dade Metrozoo, 12400 SW 152 St  
Wonderful place

3. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

4. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

5. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Do you owe anyone money for expenses incurred or revenue promised from prior events:

Date	Event	Person	Amount Owe
N/A	N/A	N/A	N/A

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Will Alcoholic beverage be served at your event: YES \_\_\_\_\_ NO X

BEER X PRICE X  
WINE X PRICE X

Describe who, where and what time the alcoholic beverage will be served:

N/A

List all Co-Sponsors:

Name	Address	City/State/Zip	Phone Number
Mercy Hospital	3663 S. Miami Ave	Miami, FL 33133	305-285-2773
Girl Scout Council	11347 SW 160 St	Miami, FL 33157	305-253-4841

What are the principal business activity of these co-sponsors?

Name	Activity
Mercy Hospital	Hospital
GSCTF (Girl Scouts)	Improving girls lives

APR. 9. 2007: 12:42PM

## BUDGET

**Detail fully the intended use, type of business and scope of operation:**

### DETAILED REVENUE

DETAILED REVENUE		
Source	Price	Total Amount of Income
	Total Revenue:	

### DETAILED EXPENDITURES

[illegible]

19.

AFR. 9. 2007-12:43PM

VC. 306

;

List items for re-resale offered and proposed prices. Use additional sheet if necessary.

[illegible]

Shao-S. Kuehlin

Signed By Permittee

President

**Title**

2 April 2007


Date \_\_\_\_\_

# Memorandum

MIAMI-DADE  
COUNTY

**Date:** December 4, 2007

**To:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager 

**Subject:** District Specific In-Kind Request Recommendation

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The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

## Background

A retroactive waiver for in-kind services has been requested by a not-for-profit organization the National Volunteer Week Committee of Dade County, Inc. for their National Volunteer Week Family Picnic held on April 15, 2007.

In-kind services have been requested in an amount not to exceed \$300 from the Miami-Dade Park and Recreation Department for use of their picnic field at Metrozoo. This event will be funded from the District 9 in-kind reserve fund.

In FY 2006-07, National Volunteer Week Committee of Dade County, Inc. has not received any County funding for this event.

Inkind08707